

**Village of Freeville
Planning Board Public Hearing
Site Plan Review
August 8, 2018**

The Public Hearing was called to order at 7:07pm.

Present: Planning Board Members, Jim Krebs-Chair, Tom Cavataio, Brian Buttner, Stephanie Ortolano, Rick Fritz-Code Enforcement Officer, David Fogel-Mayor, Virginia Mott – Clerk-Treasurer, Eileen Stout, Clifford Babson.

Motion made by Brian B. to approve the minutes of the July 11, 2018 meeting, seconded by Stephanie O. Motion approved.

Site Plan Review: Application submitted by Eileen Stout and Clifford Babson, dba-4 Points Energy Residential, LLC, PO Box 33, Lansing, NY. They plan to convert the vacant restaurant space into two, one bedroom apartments located at 2-4 Main Street in the Village of Freeville.

A sketch map of the parking space was presented by Eileen Stout and Clifford Babson and was reviewed by the Board.

A verbal summary of the work to be performed was given by Eileen.

There was a discussion of the flood plain risk brought up in the email from Scott Doyle of the Tompkins County Planning Department.

The SEQR form was reviewed, there were no issues found.

Motion was made by Brian B. to accept SEQR recommendation and that there were no negative findings. Seconded by Tom C. Motion approved.

Reviewed the results of the Sketch Plan Conference held on July 11, 2018 and noted that no formal decision was allowed to be made. Eileen and Clifford have provided the requested parking information.

Site Plan Review-reviewed Sections 443 and 450. Requirements were met or not applicable.

Motion was made by Tom C. to accept the application of the Site Plan Review with the condition that Eileen Stout and Clifford Babson will provide the following information:

- The base flood elevation
- The elevation on the first floor of the existing building

Seconded by Stephanie O. Motion approved.

New Business:

Rick Fritz, Code Enforcement Officer noted that we need to use the new Short SEQR form for future Site Plan Review requests. He also noted that he has a question card that is used in other municipalities. Rick will provide a copy of the question card. Discussed procedures for future Site Plan Reviews. It was agreed that the Board will review the Site Plan Review application at the next meeting.

Motion to adjourn at 8:32 pm. Motion made by Brian B. Seconded by Stephanie O. Motion approved.

Respectfully submitted,

Virginia Mott
Clerk-Treasurer