

**VILLAGE OF FREEVILLE  
ANNUAL ORGANIZATIONAL MEETING**

The Annual Organizational Meeting was held on April 1, 2019 at the Village Hall.

Oath of Office: Trustees Lotte Carpenter and Jason Cuykendall were given their oath of office.

The meeting was called to order at 7:03 pm by Mayor David Fogel

Present: Mayor David Fogel, Trustees Lotte Carpenter, Jason Cuykendall, Diana Radford, Miles McCarty, and Clerk-Treasurer Virginia Mott.

The Election Inspectors' report was read. The results of the Election held on March 19, 2019 were as follows:

Total number of ballots cast 27

Total number of votes cast for Jason Cuykendall for Trustee – 26

Total number of votes cast for Lotte Carpenter for Trustee – 21

There were a total of 5 write in vote cast as follows:

Votes cast for David Lampman - 4

Votes cast for John Lampman - 1

Trustee Radford made a motion to accept the 2019 Election Report as presented. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

No commissions were designated for the 2019-2020 fiscal year. Trustee Cuykendall made a motion to accept commissions would be formed as needed. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

A motion was made by Trustee Radford to appoint Jason Cuykendall as Deputy Mayor for a one-year term 6/1/2019- 5/31/2020. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Motion was made by Trustee McCarty to designate the First National Bank of Dryden as our official bank. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

Motion was made by Trustee Carpenter to designate The Ithaca Journal as our official newspaper. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Motion was made by Trustee Cuykendall, seconded by Trustee McCarty, all members present voted aye and motion carried to designate the following meeting dates:

Trustees- 1<sup>st</sup> Tuesday of each month at 7:30pm

Village Planning Board- 3<sup>rd</sup> Tuesday of each month at 7:00pm  
Zoning Board of Appeals- 4<sup>th</sup> Tuesday of each month at 7:30pm as needed  
Village Court- 1<sup>st</sup> Wednesday of each month at 11:00am

Motion was made by Trustee Cuykendall, seconded by Trustee Carpenter, all members present voted aye and motion carried to designate the following offices to expire in this official year:

Mayor, two year term presently held by David Fogel  
Trustee, two year term presently held by Miles McCarty  
Trustee, two year term presently held by Diana Radford

Village Election Day will be held on Tuesday March 17, 2020 from noon to 9:00pm at the Village Hall.

Motion was made by Trustee Radford, seconded by Trustee Cuykendall, all members present voted aye and motion carried to authorize payment in advance of audit, on claims for certain expenses for utility bills, postage and any bills that penalties would be added if payment was delayed.

Motion was made by Trustee Radford seconded by Trustee Cuykendall, all members present voted aye and motion carried to authorize municipal officials and employees to attend training school, conferences and seminars conducted for the benefit of the Village, at the Village expense as determined by the Village budget and upon approval by the Board of Trustees. Also to provide a mileage allowance the same as the Federal rate \$0.58 per mile for actual and necessary travel expenses related to attendance at these functions.

Motion made by Trustee Cuykendall, to adopt the Budget Policy on file in the Village. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Motion made by Trustee Radford, to adopt the Employment Policy on file in the Village. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Motion made by Trustee Carpenter, to adopt the Investment Policy on file in the Village. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Motion made by Trustee Cuykendall, to adopt the Procurement Policy on file in the Village. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Motion was made by Trustee Radford, seconded by Trustee Carpenter, all members presents voted aye and motion carried to adopt a revolving petty cash account for the Village Justice of \$50 and the Clerk-Treasurer of \$75 in the General Fund and \$25 in the Sewer Fund.

Motion was made by Trustee Cuykendall, seconded by Trustee Radford, all members present voted aye and motion carried to adopt a Sewer Grievance Day to hear complaints on sewer billings. For fiscal year 2019-2020, Sewer Grievance Day will be Tuesday, June 4, 2019 from 7:15 - 7:30 pm.

Motion was made by Trustee Cuykendall, seconded by Trustee McCarty, all members present voted aye and motion carried to adopt the attached Fee Schedule.

Motion was made by Trustee Radford, seconded by Trustee Carpenter, all members present voted aye and motion carried unanimously to adjourn the meeting at 7:20 pm

Respectfully submitted

Virginia Mott  
Village Clerk-Treasurer