

VILLAGE OF FREEVILLE BOARD OF TRUSTEES MEETING MINUTES

A regular meeting of the Village of Freeville Board of Trustees was held on December 3, 2019, at the Village Hall.

Call to Order: Mayor Fogel called the meeting to order at 7:30 pm

Present: Mayor David Fogel, Trustees: Miles McCarty, Diana Radford, Jason Cuykendall, Lotte Carpenter, Outgoing Clerk-Treasurer: Virginia Mott, Incoming Clerk-Treasurer: Heather Murray, Code Enforcement Officer Rick Fritz, Superintendent of Public Works Patrick Brennan, Resident Ron Szymanski (arrived late)

Privilege of the Floor: No comments were heard at this time.

Minutes: Trustee Radford motioned to approve September 3, 2019 Board of Trustees Meeting Minutes and October 1, 2019 Board of Trustees Meeting Minutes. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

Public Works: Discussion was held regarding mechanical issues at one of the pump stations, including options for repair or replacement of failing parts. Trustee Cuykendall motioned to approve the Public Works Report. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Code Enforcement: The Code Enforcement Officer has attempted to contact the landlord at 34 Main Street regarding a complaint about a 4th apartment. CEO Fritz has been unable to meet with the landlord to inspect the premises. Trustee Cuykendall motioned to approve the Code Enforcement report. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Treasurer's Report: Discussion was held regarding the need for budget modifications to account for unanticipated revenue received as well as expenses incurred. Trustee Cuykendall motioned to approve the Treasurer's Report. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

Planning Board: Trustee McCarty motioned to approve the August 20, 2019 Planning Board Minutes. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Clerk's Report: Trustee McCarty motioned to approve the Clerk's Report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

Village Resident Ron Szymanski arrived. Mayor Fogel stated that Mr. Szymanski missed the Privilege of the Floor. Ron Szymanski, acting as a liaison for the Dryden School Board, invited the Board of Trustees to take a tour to see the completed renovations at Dryden High School. Mr. Szymanski also wanted to remind the Village about the upcoming vote on the proposed turf field for the High School. The vote will be held on Tuesday, December 10th, 2019. Ron Szymanski also reported on business regarding the Environmental Management Council of Tompkins County. The EMC has upgraded its maps to identify Unique Natural Areas (UNA). The Council will provide maps that can be displayed at the Village office.

Vouchers: Trustee Radford motioned to approve abstract #1219. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

Old Business:

Factory Street Right-of-Way: A survey of Factory Street was conducted by Reagan Land Survey to determine the extent of the Village’s ownership of property along the south end of the street. Discussion was held regarding the survey sketch map provided by Reagan Land Surveying. The sketch indicated that Factory Street extends 33 feet from the center line; Superintendent Brennan will confirm with the surveyor whether the Village owns the 66 feet of property indicated on the survey or owns a Right-of-Way extending out from the current gravel road that has been installed.

LED Street Light Replacement: Trustee McCarty stated that there is nothing new to report on the issue.

Village of Freeville Procurement Policy: Discussed the current Village of Freeville Procurement Policy, and the possibility of changing limits and requirements for estimates. The Clerk-Treasurer will review proposed changes and provide recommendations at the next meeting.

School Zone Speed Limit Increase: The NYS Department of Transportation sent a Notice of Order regarding an increase of the speed limit in the School Zone on Main Street from 15mph to 20mph. Clerk-Treasurer Murray spoke with the DOT’s Regional Traffic Engineer Elizabeth Parmley; since Main Street is a State Highway, the NYSDOT will be responsible for changing the signs. Clerk-Treasurer Murray will follow up with Mrs. Parmley to find out when the signs will be changed.

New Business:

Fire Department - New Member Approval: Trustee Cuykendall motioned to approve four new members of the Freeville Fire Department: Sharon Patte, Mikki Claflin, Sue Parker, and Monique Walsh. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Resolution - Budget Amendment: Trustee Cuykendall motioned to amend the 2019-2020 Budget to reflect the following corrections:

| | | Original | Corrected |
|---------|-------------------------------------|-------------|-------------|
| A1910.4 | Insurance | \$ 13.00 | \$ 5,700.00 |
| A1920.4 | Municipal Association Dues | \$ 5,700.00 | \$ 750.00 |
| A1950.4 | Dryden Fire Protection District Tax | \$ 750.00 | \$ 13.00 |

Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

Board of Trustee Minutes - May 1, 2018: Discussion was held regarding an error in the May 1, 2018 Board of Trustee Minutes. The minutes from April 3, 2018 were incorrectly duplicated and posted as the May 1, 2018 minutes. Outgoing Clerk Treasurer Mott will send the correct minutes to Trustee Cuykendall for posting on the Village website.

Comp Alliance Member Loyalty Program: Comp Alliance sent the Village a check for \$500 as part of its Loyalty Program.

Donation of Historical Pictures: Kathleen Perkins donated historical pictures of the Village to be displayed at the Village Hall. Let the minutes reflect the Board of Trustees’ gratitude for Kathleen Perkin’s donation.

Executive Session: Trustee Radford motioned to enter into Executive Session at 9:21 pm for personnel matters. Trustee Miles seconded the motion. All members present voted aye. Motion passed. Trustee Radford

motioned to leave executive session at 9:44 pm. Trustee McCarty seconded the motion. All members present voted aye.

Trustee McCarty motioned to adjourn the meeting. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed. Meeting adjourned at 9:45 pm.

Respectfully submitted,

Heather Murray
Village Clerk-Treasurer