

**VILLAGE OF FREEVILLE BOARD OF TRUSTEES
MEETING MINUTES**

A regular meeting of the Village of Freeville Board of Trustees was held on November 5, 2019, at the Village Hall.

Call to Order: Mayor Fogel called the meeting to order at 7:32 pm

Present: Mayor David Fogel, Trustees: Miles McCarty, Diana Radford, Jason Cuykendall, Lotte Carpenter, Outgoing Clerk-Treasurer: Virginia Mott, Incoming Clerk-Treasurer: Heather Murray, Code Enforcement Officer Rick Fritz, Superintendent of Public Works Patrick Brennan

Minutes: Trustee Cuykendall motioned to approve the following meeting minutes: July 2, 2019 Sewer Grievance; July 2, 2019 Board of Trustees Meeting; July 7, 2019 Special Meeting Board of Trustees; August 1, 2019 Board of Trustees. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Public Works: Discussed the Village's need for a Right-of-Way on the Apasov property located at 18 Factory Street. Superintendent Brennan stated that the Village will need the right to enter the resident's property to turn around DPW and emergency equipment. Superintendent Brennan suggested contacting the Village lawyer as the next step in the process to establish a Right-of-Way on the property. Trustee Radford motioned to approve the Public Works Report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

Code Enforcement: Discussion was held regarding whether there is a 4th apartment at 34 Main Street. The Code Enforcement Officer has attempted to contact the landlord, so that he may inspect the premises to confirm that there are only three apartments. Trustee Radford motioned to approve the Code Enforcement report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

Treasurer's Report: Discussion was held regarding the sale of the Village's pickup truck. The payment for the truck was received on November 1st, 2019 in the amount of \$38,100. Trustee Cuykendall motioned to approve the Treasurer's Report. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

Planning Board: Trustee Cuykendall motioned to approve the October 15, 2019 Public Hearing and Planning Board Minutes. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Justice Report: Trustee Carpenter motioned to approve the September and October Justice Reports. Seconded by Trustee Radford. All members present voted aye. Motion passed.

Clerk's Report: Discussion was held regarding a possible transfer of administration of the Summer Recreation program to the Town of Dryden. The Town of Dryden has not made an official decision on the matter. Trustee Radford motioned to approve the Clerk's Report. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Vouchers: Trustee Cuykendall motioned to approve abstract #1119. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Old Business:

LED Street Light Replacement: Trustee Miles McCarty has attempted to contact NYSEG several times to provide the requested information; the issue is ongoing.

TCAT Bus Shelter: Discussed the approval of a new agreement from TCAT to pay for half of the incurred cost of re-paving the bus shelter located on Main Street. Trustee Cuykendall motioned to approve the TCAT Agreement. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

School Zone Speed Limit Increase: Trustee Miles McCarty has been in contact with the NYS DOT regarding raising the speed limit in the School Zone on Main Street from 15mph to 20mph. The length of the reduced speed zone will also be extended from approximately 800 to approximately 1300 feet. Trustee McCarty will forward information from NYS Department of Transportation as it is received.

New Business:

Planning Board Meeting Date: The Planning Board would like to change the meeting date from the third Tuesday of the month to the fourth Tuesday of the month. Trustee McCarty motioned to approve the Planning Board Meeting Date Change. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Resolution – Right-of-Way (Apasov): Trustee Cuykendall motioned to adopt a resolution to propose a Right-of-Way of 20 feet by 120 feet for a turnaround on the Apasov property located on 18 Factory Street. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Property Tax Re-levy: Trustee Radford motioned to adopt a resolution to authorize the Clerk-Treasurer to re-levy unpaid 2019 Village tax bills totaling \$2,670.67 to the 2019 Tompkins County tax roll. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

New Signature Cards for Village Bank Accounts: Discussed adding Incoming Clerk-Treasurer Heather Murray as an authorized signatory on the Village's accounts. After the addition, the four authorized signors on the accounts will be Mayor Fogel, Trustee Cuykendall, Outgoing Clerk-Treasurer Virginia Mott, and Incoming Clerk-Treasurer Heather Murray. Trustee Carpenter motioned to accept the changes to the Village Accounts. Seconded by Trustee Radford. All members present voted aye. Motion passed.

Village of Freeville Procurement Policy: Discussed the current Village of Freeville Procurement Policy, and the possibility of changing limits and requirements for estimates. Information on the current policy was provided to the Board for review, with changes to be discussed at the next meeting.

Summer Camp Background Clearances: Discussed the notice received from the Office of Children and Family Services regarding employees of the Summer Recreation Program. As of September 15, 2019, the OCFS will require a Comprehensive Background Clearance for all employees and volunteers. The cost for the clearance will be \$25 a person.

Tompkins County Council of Governments Meetings: Discussed an email received from TCCOG regarding regular meetings held with municipal representatives; the Village is not interested in appointing an official to attend the TCCOG meetings at this time.

Trustee Cuykendall motioned to adjourn the meeting. Trustee McCarty seconded the motion. All members present voted aye. Motion passed. Meeting adjourned at 8:48 pm.

Respectfully submitted,

Heather Murray
Village Clerk-Treasurer