

## **VILLAGE OF FREEVILLE BOARD OF TRUSTEES MEETING MINUTES**

A regular meeting of the Village of Freeville Board of Trustees was held on March 3, 2020, at the Village Hall.

**Call to Order:** Mayor Fogel called the meeting to order at 7:32 pm

**Present:** Mayor David Fogel, Trustees: Miles McCarty, Jason Cuykendall, Lotte Carpenter, Clerk-Treasurer: Heather Murray, Outgoing Clerk-Treasurer: Virginia Mott, Residents: Ron Szymanski (arrived late)

**Privilege of the Floor:** No comments were heard at this time.

**Minutes:** Trustee Cuykendall motioned to approve the February 4, 2020 Public Hearing Minutes, and the February 4, 2020 Board of Trustee Meeting Minutes. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

**Public Works:** Trustee McCarty motioned to approve the Public Works Report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

**Treasurer's Report:** Discussion was held regarding unanticipated expenses in this year's budget. Outgoing Clerk-Treasurer Mott proposed a correction to the January 7, 2020 Resolution Subject to Permissive Referendum. Trustee Cuykendall motioned to approve the Treasurer's Report. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Mayor Fogel stated that Resident Szymanski missed Privilege of the Floor. Trustee Cuykendall stated that Resident Szymanski may report on business regarding the Environmental Management Council (EMC). Resident Szymanski stated that he made a presentation on Freeville at the EMC's meeting; his presentation included discussion of the Village's parks and lagoon.

**Code Enforcement:** Trustee McCarty motioned to approve the Code Enforcement report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

**Clerk's Report:** Trustee Cuykendall motioned to approve the Clerk's Report. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

**Vouchers:** Trustee Cuykendall motioned to approve abstract #0320. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

### **Old Business:**

**LED Street Light Replacement:** Discussion was held regarding the financial information requested by the New York Power Authority (NYPA). The Board authorized Clerk-Treasurer Murray to provide the information, in order to facilitate the Village's participation in the program.

**Hazard Mitigation Plan - Designate a Representative:** Trustee Cuykendall contacted Scott Doyle of the Tompkins County Department of Planning and Sustainability. Trustee Cuykendall volunteered to be the designated representative of the Village. Mayor Fogel offered to be the alternate representative.

**Ricoh Lease Expiring this May - Upgrade Options:** After reviewing the options, the Board decided on Option 1 (B/W Unit): Ricoh MP4025PF Digital B/W Copier. The length of the lease is 60 months, at a rate of \$34.96/month. The maintenance contract will be \$25.20/year for 6,000 b/w images.

**Procurement Policy - Proposed Changes:** Clerk-Treasurer Murray offered proposed changes to the current policy, using the Town of Dryden as a template. The Board agreed to adopt the policy at the Annual Meeting.

**New Business:**

**TCAT Reimbursement Received - Budget Modification Resolutions:** Trustee Cuykendall motioned to approve the following resolution and budget modification:

Due to the receipt of unanticipated revenue, the Board of Trustees hereby authorizes the establishment of the Revenue Account A2170 Community Developmental Income (per NYS Comptroller Chart of Accounts).

FY 2019-2020 General Fund Budget Modifications

Revenue Account	From	To	Difference
A2170 Community Development Income	\$0	\$ 1,121.50	\$ 1,121.50↑
Expense Account	From	To	Difference
A5110.41 Street Repairs	\$22,000	\$23,121.50	\$ 1,121.50↑

Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

**A7710.46 Pocket Park Budget Modification:** Trustee Cuykendall motioned to approve the following resolution and budget modification:

Due to the receipt of unanticipated revenue in the amount of \$2,000 from the Cooperative Extension Association of Tompkins County, the Board of Trustees hereby authorizes the following budget modification of the FY 2019-2020 General Fund:

Revenue Account	From	To	Difference
A2362 Tomp Co Park Grant	\$20,000	\$ 22,000	\$ 2,000.00↑
Expense Account	From	To	Difference
A7110.46 Pocket Park	\$25,000	\$27,000	\$ 2,000.00↑

Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

**Resolution in Support of the Continued Development of Station Park:** Trustee Cuykendall motioned to adopt the following resolution:

WHEREAS, Station Park, a history-themed pocket park on Railroad St. in the Village of Freeville, will increase public awareness of Freeville’s rich history, particularly the history of the railroads that were a vital part of village life in the late 19th and early 20th centuries; and

WHEREAS, the park will provide an attractive gateway to the Village and a much-needed focal point, gathering place and TCAT bus shelter for the Railroad St. neighborhood, and area characterized by multi-unit rental properties housing a largely transient population; and

WHEREAS, the park will be an integral part of the Dryden Rail Trail, a multi-use recreational trail that traverses the Village; and

WHEREAS, the project enjoys widespread support among the residents of Freeville, several of whom have volunteered their time and labor toward the planning and construction of the park;

NOW, THEREFORE, BE IT:

RESOLVED that the Board of Trustees of the Village of Freeville supports the continued development and completion of Station Park in the coming year.

Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

**Resolution to Authorize Representative to Execute GHD Service Agreement:** Trustee Carpenter motion to adopt the following resolution:

WHEREAS, The Board of Trustees of the Village of Freeville wishes to comply with the NYS Department of Environmental Conservation Regulations regarding waste water treatment guidelines, and

WHEREAS, The Board of Trustees of the Village of Freeville believes it would be in the best interest of the Village to participate in the Engineering Planning Grant Program by conducting a Waste Water Treatment Plant and Collection System Improvements Study,

NOW, THEREFORE, BE IT:

RESOLVED that David Fogel, Mayor, is authorized to execute a Service Agreement with GHD Engineering and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Village of Freeville's obligations under the Service Agreement.

Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

**Health Consortium - Amendment to the Municipal Cooperative Agreement:** Discussion was held regarding the proposed Amendments to the Municipal Cooperative Agreement. The Board did not propose any changes to the Amendments.

**Amendment to Jan 7, 2020 Resolution Adopted Subject to Permissive Referendum:** Trustee Cuykendall motioned to amend the resolution as follows:

BE IT RESOLVED, that the Board of Trustees of the Village of Freeville does hereby authorize the expenditure of \$41,058.16 from the General Truck Equipment Reserve Fund - A233 and the expenditure of \$22,646.76 from the Sewer Truck Equipment Reserve Fund - G231 for the net cost of the purchase of a 2019 Chevrolet Dump Truck and plow package, and it is further RESOLVED, this is adopted Subject to Permissive Referendum as required by law.

Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

**A1620.41 Buildings Misc Repairs Transaction Detail - FYI:** Discussion was held regarding the transaction detail of account A1620.41.

**Executive Session:** Trustee McCarty motioned to enter into Executive Session at 8:38 p.m. for personnel matters. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed. Trustee Cuykendall motioned to leave Executive Session at 8:48 p.m. Trustee McCarty seconded the motion. All members present voted aye.

Trustee McCarty motioned to adjourn the meeting. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed. Meeting adjourned at 8:49 p.m.

Respectfully submitted,

Heather Murray  
Village Clerk-Treasurer