

VILLAGE OF FREEVILLE BOARD OF TRUSTEES
MEETING MINUTES
July 7, 2020

A regular meeting of the Village of Freeville Board of Trustees was held on July 7, 2020, at the Village Hall.

Call to Order: Mayor Fogel called the meeting to order at 7:31 pm

Present: Mayor David Fogel, Trustees: Miles McCarty, Jason Cuykendall, Diana Radford, Lotte Carpenter; Clerk-Treasurer: Heather Murray; W.B. Strong Fire Department Members: Fire Chief Michael Parker, Deputy Fire Chief Gregory Parker.

Privilege of the Floor: Chief Parker discussed the status of the Fire Department's response to calls over the last four months—W.B. Strong continued to answer non-emergency calls during the pandemic. Discussion was also held regarding the process for approving new members in a timely fashion. Chief Parker brought up the topic of allowing hunting on Genung Nature Preserve.

Minutes: Trustee Cuykendall motioned to approve the June 2, 2020 Board of Trustee Meeting Minutes. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

Public Works: Discussion was held regarding a power outage in the Village which resulted in fires at the sewer plant and pump stations. A power surge caused the three phase electricity connections to overheat and catch fire. An electrician was consulted and repairs were made—there is currently no permanent damage to the pump stations. Discussion was also held regarding costs associated with the installation of a sewer tank on Factory Street. Trustee McCarty motioned to approve the Public Works Report. Trustee Cuykendall seconded the motion. All members present voted aye. Motion passed.

Treasurer's Report: Clerk-Treasurer Murray will present a final FY 2019-2020 Budget at the next meeting. Trustee Cuykendall motioned to approve the Treasurer's Report. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Code Enforcement: Discussion was held regarding the status of a property on Railroad Street that has been closed due to hazardous conditions. Trustee McCarty motioned to approve the Code Enforcement report. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Justice Report: Trustee Cuykendall motioned to approve the May 2020 and June 2020 Justice Reports. Trustee Carpenter seconded the motion. All members present voted aye. Motion passed.

Clerk's Report: Trustee Radford motioned to approve the Clerk's Report. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Vouchers: Trustee Cuykendall motioned to approve abstract #0720. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Old Business:

LED Streetlight Replacement: The required RPI documentation has been submitted to NYPA. The Village is now waiting for a sales proposal from NYSEG (which can take up to ninety days).

EFC Grant For I/I Study: Clerk-Treasurer Murray and Superintendent Brennan had a conference call with the Department of Environmental Conservation, the Environmental Facilities Corporation, and GHD Engineering regarding the \$24,900 I/I Study Grant. The EFC will be holding a grant committee in the next few weeks to review the Village's documentation. Once the grant application has been approved, the EFC will release half of the grant funds to the Village.

New Business:

Fire Department - New Member Approval William Wunderle: Trustee Cuykendall motioned to approve William Wunderle. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Discussion - Bow Hunting in Genung Nature Preserve: Discussion was held regarding the options for deer conservation in the Village. Trustee Cuykendall and Mayor Fogel will conduct research regarding DEC regulations, as well as practices implemented in other municipalities. The topic will be discussed further at the next meeting.

Set Date - Court Records Audit: The Court Records Audit is tentatively set for August 4, 2020 at 7:00p.m.

Resolution - Adopt Updated LGS-1 Schedule for Records Retention: Trustee Cuykendall motioned to adopt the LGS-1 Schedule for Records Retention. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Resolution - AUD Filing Extension: Trustee Radford motioned to adopt a resolution authorizing Clerk-Treasurer Murray to file a written request with the Office of the State Comptroller for a 60 day filing extension for the Annual Update Document. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Resolution Bank Account Signature Cards: Trustee McCarty motioned to adopt a resolution to add Deputy Clerk Deborah Rude and remove Virginia Mott from the Village Signature Cards at the First National Bank of Dryden. Trustee Radford seconded the motion. All members present voted aye. Motion passed.

Resolution - Approve Budget Modifications: Trustee Cuykendall motioned to approve the attached FY 2019-2020 Budget Modifications. Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Resolution - FY 2019-2020 Reserve Funds: Trustee Cuykendall motioned to adopt a resolution to move unexpended funds into the reserves according to the amounts set in the 2019-2020 FY Budget:

- ❖ A232 Parks Equipment Reserve - \$2,000
- ❖ A233 Street Maintenance Equipment Reserve - \$10,000
- ❖ G230 Sewer Plant Equipment Reserve - \$5,000

Trustee McCarty seconded the motion. All members present voted aye. Motion passed.

Proposed Fee Schedule - Suggestions from CEO: The Board of Trustees would like to review the suggestions and discuss the Fee Schedule at the next meeting.

FYI 2020-2021 CHIPS Funding: CHIPS Funding for FY 2020-2021 will be \$15,148.93.

FYI Local Sales Tax Collection Report: May sales tax revenue for local governments fell 32.3% compared to the same period last year.

Trustee Cuykendall motioned to adjourn the meeting. Trustee Radford seconded the motion. All members present voted aye. Motion passed. Meeting adjourned at 8:46 p.m.

Respectfully submitted,

Heather Murray
Village Clerk-Treasurer

ATTACHED BUDGET MODIFICATIONS:

FY 2019-2020 General Fund Budget Modifications					
Revenue Accounts					
Account	Description	From	To	Difference	Total
A2555	Permits - CEO	500.00	1,975.00	1,475.00	
A2655	Sale of Truck	14,000.00	25,146.00	11,146.00	
A11120	Sales Tax	100,000.00	113,418.15	13,418.15	
A11170	Franchise	6,000.00	6,096.25	96.25	26,135.40
Expense Accounts					
Account	Description	From	To	Difference	
A9010.8	NYS Retirement	7,846.00	9,746.10	1,900.10	24,235.30
A9030.8	Social Security	6,936.00	8,590.37	1,654.37	
A9040.8	Workers Comp	7,560.00	7,916.92	356.92	
A9055.8	Disability Insurance	149.00	200.43	51.43	
A1620.41	Buildings - Misc. Repairs	3,500.00	6,107.67	2,607.67	
A1325.11	Clerk-Treasurer Salary	22,471.00	34,888.59	12,417.59	
A1910.4	Insurance	5,700.00	6,027.07	327.07	
A8540.4	Drainage	4000	6400	2,400.00	
A8020.4	Planning Board	100.00	260.00	160.00	
A8160.42	Garbage Tags	5,000.00	5,800.00	800.00	
A3620.4	CEO - Contractual	300.00	536.29	236.29	
A5132.4	Garage - Contractual	3,000.00	3,951.67	951.67	
A5110.41	Street Repairs	23,121.50	27,359.90	4,238.40	
A5110.45	Fuel	1,500.00	2,537.18	1,037.18	-3,003.29
A5110.2	Equipment - Other	61,500.00	58,496.71	-3,003.29	0.00

FY 2019-2020 Sewer Fund Budget Modifications

Revenue Accounts						
Account	Description	From	To	Difference	Total	
G2655	Sale of Truck	7,000.00	12,954.00	5,954.00		
G2128	Interest & Penalties	1,500.00	2,643.91	1,143.91		7,097.91
Expense Accounts						
Account	Description	From	To	Difference	Total	
G9010.8	Retirement	2,804.00	5,247.90	2,443.90		4,654.01
G1910.4	Insurance	2,790.00	3,245.35	455.35		
G9030.8	Social Security	3,044.00	4,174.89	1,130.89		
G9040.8	Workers Compensation	3,342.00	4,262.95	920.95		
G9055.8	Disability	66.00	107.92	41.92		
G8110.1	Salaries	11,881.00	17,523.28	5,642.28		-3,537.38
G8130.42	Training	200.00	135.00	-65.00		-3,472.38
G8130.43	Utilities	13,000.00	11,161.70	-1,838.30		
G8130.44	Repairs	7,000.00	9,518.37	2,518.37		
G8130.45	Supplies	2,500.00	1,821.33	-678.67		
G8130.46	Testing	1,600.00	1,541.43	-58.57		
G8130.47	Pumping	2,500.00	11,915.00	9,415.00		
G8130.49	Fuel	800.00	1,166.67	366.67		
G8130.49	Back up Coverage	3,500.00	5,258.00	1,758.00		-14,954.88
G8130.2	Equipment - Other	47,000.00	32,045.12	-14,954.88		0.00