

**VILLAGE OF FREEVILLE PLANNING BOARD MEETING**  
**Meeting Minutes**  
**January 26, 2021**

A meeting was held by the Village of Freeville Planning Board via Zoom on Tuesday, January 26, 2021.

Present were: Chairman Justin DiMatteo, Member Tom Cavataio, Member James Krebs, Member Stephanie Ortolano, and Village Deputy Clerk Deborah Rude. Vice Chairman Brian Buttner was having difficulties joining the meeting, but was able to join at 7:17 pm.

The meeting was called to order at 7:05 p.m. by Chairman DiMatteo.

Member Cavataio will be transcribing the meeting, in accordance with Executive Order 202.72 regarding public meetings.

Member Cavataio made a motion to accept the minutes from the August 25, 2020 meeting; seconded by Member Ortolano. Approved by all.

Member Krebs made a motion to accept the minutes from the November 24, 2020 meeting; seconded by Member Cavataio. Approved by all.

No update at present from INHS regarding Cook Street Subdivision.

At the November Planning Board Meeting, Chairman DiMatteo asked for Members to split into work groups to discuss the following:

- Sketch Plan and Subdivision Reviews
  - Member Krebs worked to clarify a checklist of requirements for Subdivision Reviews, using Land Use Code Sections 611 & 612. Board will review and continue to clarify, then vote on changes at a later time.
- Comprehensive Plan Survey
  - Member Cavataio used the previous survey as a base, and added other concerns such as traffic changes.
  - Member Ortolano suggested getting a focus group together to discuss other concerns of the community before finalizing the survey.
  - Member Ortolano will work on the format and timeline for the survey process; to be discussed at a future Planning Board Meeting.

The next Planning Board Meeting is scheduled for February 23, 2021.

Member Cavataio made a motion to adjourn; Member Krebs seconded. All members present voted aye. Motion passed. The meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Deborah Rude  
Village Deputy Clerk