

VILLAGE OF FREEVILLE PLANNING BOARD MEETING
Minutes
July 20, 2021

A meeting was held by the Village of Freeville Planning Board at the Village Hall, 5 Factory Street, Freeville, NY on Tuesday, July 20, 2021.

Present were: Chairman Justin DiMatteo, Vice Chairman Brian Buttner, Member Melanie Allen, Member Stephanie Ortolano, and Village Deputy Clerk Deborah Rude. Member Tom Cavataio was absent.

The meeting was called to order at 7:05 p.m. by Chairman DiMatteo.

Vice Chairman Buttner made a motion to accept the minutes from the June 22, 2021 meeting, Member Allen seconded. Approved by all.

There was discussion regarding the filing of the INHS Subdivision; Deputy Clerk Rude will follow up with Ms Leslie Ackerman regarding procedure.

There was discussion regarding Special Permits, the Board of Trustees approved adding them to the Village Fee Schedule at their July 6 meeting. The Planning Board needs to create an application. Also, when processing an application for a Special Permit, a public hearing is needed.

There was discussion about training, as a Member of the Planning Board 4 hours of training is required yearly.

There was discussion regarding the Comprehensive Plan Survey, an update on progress, and the next steps. 95 surveys were completed.

The next Planning Board Meeting will be held Tuesday, August 24 at 7pm.

Member Ortolano made a motion to adjourn; seconded by Vice Chairman Buttner. All members present voted aye. Motion passed. The meeting was adjourned at 8:26pm.

Respectfully submitted,

Deborah Rude
Village Deputy Clerk